

CNCC NEWSLETTER

Oldest Chapter in the Carolinas

Chartered November 23, 1922

Central North Carolina Chapter

American Guild of Organists

Raleigh, North Carolina

February 2020

The Dean's Column

Dear Fellow Members,

I hope that many of you are making plans to attend the upcoming concert by Michel Bouvard the evening of March 3, 2020 to be held at The Holy Name of Jesus Cathedral in Raleigh. Please watch your email for notices as we draw closer to the date. It is sure to be a wonderful event in the life of the Cathedral and our Chapter. You may find more information at the following link:

<http://www.concertorganists.com/artists/michel-bouvard/>

For the past several months I have been tasked by your executive board to edit our Bylaws to conform to changes made by the National American Guild of Organists. In doing this I've taken into account the suggestions from our National AGO as well as the legal advice of several attorneys who have worked with other organizations such as the National Harp Society and the National Flute Society. After months of work I submitted my final draft to our Executive Board for the final ratification of the new document. That ratification and signing by the Executive Board came to fruition at our recent meeting on January 24, 2020. That being the case I'm pleased to have published in this newsletter your copy of those ratified and signed Bylaws. It has been a lot of work but it is my hope that it will serve to guide us for many years to come. My great thanks for the assistance of our Executive Board in making suggestions and continually reviewing the re-writes along the way.

RESPECTFULLY SUBMITTED,
MARK ANDERSEN,
DEAN, CNCC-AGO

"To play only what is written is the domain of science.

To realize what is not written is the domain of art." Jean Langlais

"Um eine falsche Note zu spielen ist unerheblich.

Um ohne Leidenschaft spielen ist unentschuldigbar!" L.V. Beethoven



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Chapter members have two ways to support our mission. We appreciate your contributions toward our General Fund or the Cooper-Miller Scholarship Fund.



CHAPTER COMMUNICATIONS

Newsletter published monthly by the Central North Carolina Chapter, American Guild of Organists. Submission Deadline: 24th of preceding month. Submit items by email (preferred), phone, or mail to the Newsletter Editor.

Chapter Website: <http://cnccago.org/> Contact webmaster Andy Liepins (av8npa@gmail.com) for the members-only section password.

<https://www.facebook.com/cnccago/>

CHAPTER EVENT: MARCH 3 AT 7:30 PM

AT

THE HOLY NAME OF JESUS CATHEDRAL

MICHEL BOUVARD IN RECITAL

For three decades Michel Bouvard has excelled in a career as a concert artist and a professor of organ. Recognized as an interpreter of French repertoire, since 1996, Bouvard has been the titular organist of the Cavaillé-Coll organ at the Romanesque Basilica of St. Sernin in Toulouse.

Listen to Michel Bouvard on Spotify [here!](#)

Sponsored by Holy Name of Jesus Cathedral in collaboration with the Central North Carolina Chapter of the American Guild of Organists featuring Michel Bouvard on C.B. Fisk, Op. 147



Michel Bouvard *Organist*

3 March 2020

7:30 p.m.

Free and open to the public.

Please visit www.raleighcathedral.org for more details.



COOPER-MILLER ORGAN SCHOLARSHIP NEWS

We have two fine applicants for the 2020 Cooper-Miller Organ Scholarship award!

Audition date is February 15, 2020, at Church of Nativity, Episcopal, located at 8849 Ray Road, Raleigh NC. The church is reserved from 9 to 1; actual performance times are yet to be determined. If you are interested in attending, contact me closer to the date to find out the schedule.

LORRAINE MAGNUSON, CHAIR
RAINEYMAG@GMAIL.COM

COOPER MILLER SCHOLARSHIP COMMITTEE: MICHELLE SEABOCH, MARILYN LYNCH,
KIRSTIN HOMDROM, MARK ANDERSEN

AGO COLLEAGUE CERTIFICATION

Congratulations to Elizabeth Jordan who recently achieved her Colleague Certification from the AGO! She has added this to her Service Playing Certification. This second "rank" of achievement included playing repertoire, accompanying a vocal piece, playing a hymn, sight reading, improvising an interlude, and transposing. We salute her dedication to her art and the advancement of her professionalism.

Comments from Elizabeth: *I do have advice about taking the exam...it's a great opportunity for growth. Work with a good teacher, and take advantage of the AGO resources on the website. And if the chapter offers scholarships, try for those too. I couldn't have done it without all of this.*

For more information about all the certifications the AGO offers (and extensive details to assist preparing for them) go to <https://www.agohq.org/certification/>



NEW MEMBER: LEE JONES

I am a member of an MP Moller representative's family. My step-grandfather was the rep in the southeast throughout the 1960's and my (blood) uncle carried on as an independent builder and maintainer. In fact, Mark Andersen as a child actually held keys for my Uncle John as he was installing an organ in Mark's church in Lumberton.

I am a retired medical technologist/ flight instructor who started piano lessons at five years of age and have been playing for churches since my teens. Mark and Lynn Andersen guided me through the resurrection of a 1925 Moller two manual console to a new

life with Artisan innards. Mark has been so patient with my questions and I'm so very happy to have a wonderfully realistic instrument in my home. This is my first membership in the AGO, although I have thought about joining for years. My wife and I own a small airplane, so we hope to close the gap between West Virginia and North Carolina for AGO events and concerts with our new friends. Thank you for the opportunity to introduce myself and I look forward to meeting members of the chapter.

LEE JONES



FIRST PRIZE WINNER!

I am so very pleased to announce that my student and well known Central North Carolina Chapter member, Joshua Sobel, has just won First Prize in the North Carolina School of the Arts High School Organ Competition for 2020 on Saturday, February 1. The competition was held at Augsburg Lutheran Church in Winston-Salem, NC. Joshua also won the Hymn Improvisation section of the competition. His playing of The Mendelssohn Sonata, Bach Prelude and Fugue in G Major, and hymn playing performance brought him this well deserved honor. I could not be more proud of him. Joshua has been a fine student. His First Prize gives him his choice of \$2000 cash or a year's paid tuition at the North Carolina School of the Arts. BRAVO! Joshua! It is a wonderful thing to see this young man who has already won awards in our chapter and other well known competitions moving up the ladder of success in the organ world.

MARK ANDERSEN

EAST CAROLINA UNIVERSITY
THE 14TH ANNUAL YOUNG ARTISTS COMPETITION
IN ORGAN PERFORMANCE

MARCH 21, 2020

ECU School of Music welcomes applications for our annual competition for pre-college organists. Significant cash prizes available, as well as the opportunity to perform on the Perkins & Wells Memorial Organ, C.B. Fisk, Opus 126. The deadline to submit application and recording is February 15, and the competition itself will be held on March 21 in Greenville. All details can be found on the ECU School of Music website, and any questions should be directed to Andrew Scanlon, professor of organ (scanlona@ecu.edu 252-328-1261)

<https://music.ecu.edu/sacred-music-studies/competition/>

AGO NATIONAL CONVENTION

February 15 is the last day to enjoy current Early Registration Rates for the 2020 AGO National Convention in Atlanta, July 6-10. Save money now or pay more later:

Early Registration Rates

Young Organists: \$250.00
Regular: \$435.00
Senior: \$395.00
Spouse/Partner: \$350.00
Non-member: \$550.00

Watch a welcome video by clicking [here](#).

Click [here](#) to register.



CALENDAR

Check out our [facebook page](#) (search for "Central North Carolina Chapter of the American Guild of Organists") for up to the minute announcements, reviews, and information to share. To post on the page, contact Lyn Francisco or Andy Liepins.

Calendar events and details are also available at our web page: <http://cnccago.org/>

Sunday, February 2 at 5:15 pm: The Bach Cantata Series at Duke Chapel (401 Chapel Drive, Durham) begins the year with BWV 9 "Es ist das Heil uns kommen her", BWV 55 "Ich armer Mensch, ich Sünderknecht", and BWV 151 "Süßer Trost, mein Jesus kömmt".

Sunday, Feb 2 at 5:00 pm: Candlemas Procession at St. Paul's Episcopal Church (401 E 4th Street, Greenville)

Saturday, February 8 from 8:30 am until Noon: Durham-Chapel Hill Chapter presents Robert Brewer Associate Director of Music/organist at United Church of Christ (1321 M.L.K. Jr. Blvd., Chapel Hill) in a Service Playing Masterclass.

This class will focus on service playing skills, and may also be helpful for those who wish to pursue AGO certification. Please come prepared to play a hymn. See details pg. 9.

Saturday, February 15: CHAPTER EVENT Auditions for the Cooper-Miller Scholarship at Church of the Nativity Episcopal Church (8849 Ray Rd, Raleigh). Details, see pg. 4.

Saturday, February 15: Deadline to submit recording and applications for the 14th Annual Young Artists Competition in Organ Performance at East Carolina University. See pg. 6 for details.

Sunday, February 16 at 4:00 pm: Organ Dedication Concert at First Baptist (101 South Wilmington Street, Raleigh) by Nathaniel Gumbs, Director of Chapel Music at Yale University. Free admission. For more information, contact Chapter member John Massenburg at jmj777@att.net. See flier pg. 8.

Friday, February 21 at 7:30 pm: Chapter members and choir members from the area will join The National Lutheran Choir, under the direction of

David Cherwien, singing at The Holy Name of Jesus Cathedral (715 Nazareth Street, Raleigh). The program will feature works by Felix Mendelssohn, Ola Gjeilo and Ralph Vaughan Williams, as well as new arrangements of familiar tunes, including Kenneth Dake's "Sweet Hour of Prayer". Flier pg. 11.

Saturday, February 29 at 8:00 pm: Member Moon Choi will present a piano recital featuring the works of Bach, Bach/Busoni, Chopin, Gershwin, and Schubert at Carswell Concert Hall (3800 Hillsborough St, Raleigh) on the campus of Meredith University. See flier pg. 12.

Tuesday, March 3 at 7:30 pm: CHAPTER EVENT Michel Bouvard recital, Holy Name of Jesus Cathedral (715 Nazareth Street, Raleigh). See flier pg. 3.

Monday, March 9 at 7:00 pm: The Durham Chapel Hill Chapter is presenting John Santoian, Curator of Organs & Harpsichord at Duke University in his workshop demonstrating repairs and discussing best practices for tuning and maintenance. Meeting will conclude with a visit to the Richard, Fowkes & Co. organ next door in Goodson Chapel. Meet in the Chapel basement (401 Chapel Drive, Durham)

Monday, March 16 at 7:00 pm: The Lenoir Rhyne University Choir will present a concert of sacred and secular music at Christ The King Lutheran Church in Cary (600 Walnut St, Cary). The concert is free and open to everyone.

Friday, March 20 at 7:30pm: Organ Recital by Jean-Baptiste Robin (organist of the Palace of Versailles) at St. Paul's Episcopal Church, Greenville (401 E 4th Street, Greenville). No admission; early arrival recommended.

ORGAN DEDICATION RECITAL
FEBRUARY 16, 2020 – 4:00 P.M.



You are invited to attend the upcoming dedication concert on February 16, 2020 at First Baptist Church located at 101 South Wilmington Street, Raleigh, NC. A reception will immediately follow the concert on the new Rodgers Artist 4589 four manual organ.

The artist is Nathaniel Gumbs from Yale University. Nat is currently a candidate for the Doctor of Musical Arts degree, studying with David Higgs at the Eastman School of Music. He received his Master of Music Degree in Organ Performance from Yale University and Bachelor of Music Degree in Organ Performance from Shenandoah Conservatory. Most recently, Nathaniel served as Director of Music and Arts and Church Organist at Friendship Missionary Baptist Church in Charlotte, NC where from 2012 to 2017 he presided over the very large five-manual Ruffatti pipe organ.

NATHANIEL GUMBS
DIRECTOR OF CHAPEL MUSIC
YALE UNIVERSITY

FIRST BAPTIST CHURCH
101 SOUTH WILMINGTON STREET
RALEIGH, NC 27601

NO ADMISSION CHARGE



DURHAM/CHAPEL HILL CHAPTER EVENT

SERVICE PLAYING MASTERCLASS

SATURDAY, FEBRUARY 8 @ 8:30 AM-12:00 PM: SERVICE PLAYING MASTERCLASS. PRESENTED BY ROBERT BREWER, ASSOCIATE DIRECTOR OF MUSIC/ORGANIST AT UNITED CHURCH OF CHAPEL HILL (1321 M.L.K. JR. BLVD., CHAPEL HILL). COFFEE AND LIGHT REFRESHMENTS PROVIDED!

This class will focus on service playing skills, and may also be helpful for those who wish to pursue AGO certification. Please come prepared to play a hymn.

Robert Brewer, a native of Houston, Texas, is a recognized and celebrated musician. As an organist, pianist, conductor, and pedagogue- he enjoys a varied career, spanning more than 40 years. Described as a 'Musician's Musician' by the Houston Chronicle, Robert built a nationally acclaimed music program at St. Paul's United Methodist Church in Houston. Under his direction, the choir sang for multiple conventions of the American Guild of Organists, American Choral Directors Association, and other regional festivals. The 80-voice choir also served as choir-in-residence at Westminster Abbey, York Minster, Ely Cathedral, St. Alban's Abbey, Southwark Cathedral, Thomaskirche (Leipzig), St. Thomas Church Fifth Avenue, and Washington National Cathedral. In addition to weekly services and concerts, the St. Paul's Choir was the resident vocal ensemble of the Houston Ballet. Robert was Instructor of Organ at the University of Houston, and Instructor of Organ and Harpsichord at the University of St. Thomas. Other professional appointments included Conductor of the Concert Chorale of Houston, Artistic Director of the Houston Masterworks Chorus, as well as an Opera Coach for the internationally acclaimed Houston Grand Opera.

In 2005, Robert joined the faculty of Rice University as Artist in Opera Studies. In 2006, he became the Organist and Choirmaster of the Episcopal Church of the Epiphany, where he built a comprehensive music program for children and adults utilizing the Royal School of Church Music curriculum. Additionally, he served as the

principal accompanist of the Houston Children's Chorus, primary organist of the Bach Society of Houston, and as an assisting organist of Temple Beth-Israel.

From 2011-2018, Robert worked in San Antonio as Artist-in-Residence of St. Mark's Episcopal Church, accompanying the choir on three international English cathedral residencies, a live NPR broadcast, and organist for a nationally televised PBS Christmas service of Lessons and Carols. Alongside regular concertizing and teaching, Robert was Music Director and Organist of Temple Beth-El, conducting the professional choir for services and concerts. As a faculty member of the University of Texas (San Antonio) he taught in opera studies, organ, harpsichord, harp, and collaborative piano. Other regular engagements included guest Coach/Pianist for Alamo City Opera, and accompanist for the Children's Chorus of San Antonio.

Currently, Robert is organist of the United Church of Chapel Hill, Assisting Organist of Duke University Chapel, and maintains a private vocal, organ, and piano studio.

Robert studied at the University of Cincinnati, College Conservatory of Music, Rice University, and the University of Houston. He received a Masters of Music in Organ Performance in 1992 from Indiana University, as a student of Marilyn Keiser. His piano teachers include the late Abbey Simon and Betty Ruth Thomfohrde.

Incomparable Sound *and* ***Superior Technology***



Seaside United Methodist Church **Sunset Beach, North Carolina**

A beautiful beach and retirement area is the home of Seaside United Methodist Church. Replacing an Allen Organ from 1994, the new Rodgers 599 was installed in the fall of 2019. The organ search committee, headed by Kathy Parker, Director of Music and Organist, began their search for a new organ by visiting some Rodgers and Allen installations. The incomparable Rodgers Sound, features, and advanced technology won out over the competition. The decision was to purchase a new Rodgers Artist 599, with 16 channels of audio. The organ's diverse specification thrilled the committee and is serving all of the worship needs of the congregation.



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SOUTHEAST U.S. TOUR

FEBRUARY 2020



7:30PM
FRIDAY, FEBRUARY 21
HOLY NAME OF JESUS CATHEDRAL
RALEIGH, NORTH CAROLINA

FREE! No ticket required
More info: NLCA.com



MOON CHOI

Piano Recital

Works by
Bach/Busoni
Bach
Chopin
Gershwin
Schubert

Presented by Meredith College

Saturday, February 29, 2020, 8:00 pm
Carswell Concert Hall

AVAILABLE POSITIONS

The American Guild of Organists (AGO) provides a professional opportunities service to its members by sharing information about Positions Available. This includes both permanent “open benches” and also one-time “substitute dates.” The Guild cannot endorse or recommend any person for a job or substitute date. Membership in the AGO is open to all who pay dues, regardless of education, experience, ability and/or skills. The AGO Professional Relations Director passes along information, which may include salaries offered by institutions and specifics about jobs/dates, as information is received from an institution. AGO members are encouraged to negotiate salaries and explore options with each offered position. The Central North Carolina Chapter, AGO does not accept responsibility for the accuracy of material provided for these listings, nor does inclusion of information in the listings imply endorsement by the chapter.

It has come to the attention of the Professional Relations Director that we have churches that do not understand that resumes are for the purview of the appropriate search committee. If confidentiality is critical to you, please make it clear in your cover letter that this is a requirement for you, at least in the initial stages of inquiry and dialogue.

If you are seeking a supply organist, the fastest method is to contact the Professional Relations Director with all the pertinent information. When sent to all members by email, many requests are filled within one hour. This method has saved a lot of time otherwise spent in calling an ever-changing list of names. Contact information is listed below.

If you are aware that a church/synagogue position is becoming available, (i.e., you are making a change), please advise the Professional Relations Director as soon as possible for listing and distribution. Contact:

Elizabeth Goldstein-Epstein
3710 Exchange Glenwood Pl, Apt 401
Raleigh, NC 27612
(C) 941-928-0176
elizabethgoldstein@yahoo.com

The Professional Relations Director will neither recommend anyone for a position nor serve as an agent for any member. The Professional Relations Director is always available to members and to hiring institutions for the purpose of answering questions.

**BY-LAWS
OPERATING PROCEDURES AND STANDING RULES
TO GOVERN**

The Central North Carolina Chapter
American Guild of Organists

On this 24 day of January, 2020, the undersigned members of the Executive Committee of the Central North Carolina Chapter of the American Guild of Organists, do adopt the following as OPERATING PROCEDURES AND STANDING RULES as by-laws to govern the Central North Carolina Chapter of the American Guild of Organists, which are in accordance and agreement with the National by-laws of the American Guild of Organists, adopted January 2017.

1. NAME. The name of this organization shall be the Central North Carolina Chapter of the American Guild of Organists, (hereinafter, Chapter), a subordinate unit of the National organization known as the American Guild of Organists, whose headquarters are in New York, NY.
2. STATEMENT OF FUNDAMENTAL PURPOSES. Article II, Section I of the National by-laws is incorporated by reference, as if fully set out herein. Nothing in these OPERATING PROCEDURES AND STANDING RULES shall be read, and none of the Chapter's activities pursuant to these OPERATING PROCEDURES AND STANDING RULES shall be undertaken or executed, in a manner inconsistent with the fundamental purposes of the Guild.
3. CLASSES OF MEMBERSHIP. Article III, Section 1-3, and Article VII, Section 3 of the National by-laws are incorporated by reference, as if fully set out herein. The dues of Chapter Subscribing Members shall be as set by the Executive Committee from year to year. If any member of the National Guild shall be deemed a Life Member, then their dues shall be paid to the chapter from the date Life Membership was granted by the National Guild.
4. OFFICERS. The officers of the Chapter shall be: Dean, Sub-Dean, Secretary, Treasurer, and Historian. Six (6) members of the Chapter shall be elected to the Executive Committee, according to the provisions of Paragraph 11 below.
5. DUTIES OF THE DEAN. The Dean shall be the chief executive officer of the Chapter, and as such, shall have the following duties and responsibilities:
 - a. Preside at all meetings of the Chapter and Executive Committee, at which he/she may be present.
 - b. Have the power to appoint the chairmen of all standing committees.

- c. Appoint a person or persons to fill vacancies that may occur as the result of death, resignation, incapacity, removal, or disqualification of any officer or duly elected member of the Executive Committee.
- d. Appoint committees and correlate the work of the officers and standing committees.
- e. Serve as an "ex-officio" member of all committees.
- f. Submit reports at the general meetings of the Chapter, covering such matters and making such recommendations as he/she feels should be brought to the attention of, or be considered, by the members of the Chapter.
- g. Carry into effect all directions and resolutions of the Chapter and Executive Committee, and make such other reports to the Chapter and Executive Committee that he/she shall deem necessary, or which may be required by the policies of the Chapter or Executive Committee.
- h. Sign all contracts and other instruments for, and on behalf of, the Chapter pertaining to usual, regular, and ordinary affairs of the Chapter, as may be authorized by the Executive Committee.
- i. Serve in office for a term of three (3) years, and may be re-elected without limitation.
- j. Perform such other duties as are incidental to the execution of the office, or which may be required of him/her by the Executive Committee.
- k. Sign and distribute all membership cards.
- l. Send the following items and other such items as may be deemed necessary by the Executive Committee:
 - 1) Dues statement (on a timely basis).
 - 2) Chapter membership renewal form.
- m. Send National membership applications to prospective members.
- n. Arrange for distribution of the Newsletter.
- o. Serve as Past Dean on the Executive Board for a period of three years after term is completed as Dean unless re-elected to additional terms as Dean.

- 6. **DUTIES OF THE SUB-DEAN.** The Sub-Dean, in the absence of the Dean of the Chapter, shall exercise all the powers and perform all the duties of the Dean of the Chapter; will serve as chairman of the Program Committee (See Paragraph 17 below), and as such, be responsible for planning the programs; in the interest of continuity, the Sub-Dean may be elected Dean for the next term (this is suggested procedure, but not mandatory); the Sub-Dean shall serve in office for a term of one (1) year, and may be re-elected without limitation, and shall perform such other duties as are incidental to the execution of the office; in case of resignation, or death, the Sub-Dean, will succeed to the office of Dean.
- 7. **DUTIES OF THE SECRETARY.** The Secretary shall keep record books belonging to the Chapter, and have custody of the minutes of the meetings of the Executive Committee and general meetings of the Chapter; such minutes of the Executive Committee are to include the names of those members who are present and absent, and copies of the reports from the Treasurer; shall make such reports and perform such other duties as are incidental to the execution of the office or which may be required by the Executive

Committee; the Secretary shall gather information about the Chapter, and its activities and events, each month and forward such information to National Headquarters for publication in *The American Organist*, and do such other reporting as may be deemed necessary by the Executive Committee.

8. DUTIES OF THE TREASURER. The Treasurer shall be custodian of all financial records of the Chapter, and as such shall have the Following duties and responsibilities:
 - a. Supervise and have custody of all financial records of the Chapter, and keep full and accurate accounts of the receipts and disbursements of the Chapter. Those shall include:
 - 1) Assets, liabilities, and fund balances.
 - 2) Revenue and operating expenses.
 - 3) All other -financial records and documents deemed necessary by the Executive Committee.
 - b. Cause all monies and credits to be deposited in the name and to the credit of the Chapter in such accounts and depositories as may be designated by the Executive committee.
 - c. Send to the National Treasurer the portion of membership dues that must be sent to National Headquarters.
 - d. Disburse, or supervise the disbursement of, all other funds of the Chapter, in accordance with the authority granted by the Executive Committee, taking proper vouchers to correspond to the disbursements.
 - e. Prepare and submit such reports or statements of the Chapter's finances and accounts as may be requested by the Executive Committee.
 - f. Sign and/or countersign such instruments requiring his/her signature.
 - g. Perform such other duties incidental, to the execution of the office, which may be required by the Executive Committee.
 - h. Collect all dues and deliver said monies to the treasurer of the Chapter.
 - i. Report to the National Secretary the names of all members who have paid dues, such a list to include the class of membership (renewal, new member, reinstatement, subscribing, etc.) of each member. A copy of such list to be sent to the Dean of the Chapter.
 - j. Gather the information for the Chapter Membership Directory; copies of such information to be sent to the Dean.
 - k. Provide membership forms upon request, which shall include the National membership application, National reinstatement form, and Chapter membership renewal form.
9. DUTIES OF THE HISTORIAN. The historian shall keep a copy of each recital program, any article appearing in newspapers or magazines concerning the Chapter, a copy of all Chapter publications, and all books, music, programs of concerts and recitals sent to him/her by the members of the Chapter. The Historian shall keep the history of the Guild in

such a place so that it shall be accessible to all members. As Chapters accumulate data, a permanent archive may be established.

10. EXECUTIVE COMMITTEE. The Executive Committee shall consist of all elected officers of the Chapter and all at-large members of the Executive Committee.
11. ELECTION OF EXECUTIVE COMMITTEE MEMBERS. The duly elected members of the Executive Committee shall be divided into three (3) classes, each class having two (2) members. Initially, the members of Class I shall be elected for a term of one (1) year, the members of Class II shall be elected for a term of two (2) years, the members of Class III shall be elected for a term of three (3) years. Thereafter two (2) members shall be elected annually. Each elected member of the Executive Committee shall hold office only for the term for which elected and shall serve until a successor is elected and installed.
12. VACANCIES OF THE EXECUTIVE COMMITTEE. Any member of the Executive Committee may resign from the position, with such resignation submitted in writing. It will be effective immediately upon its acceptance by the Executive Committee. Vacancies on the Executive Committee, which may result from but not be limited to resignation or death of a member, removal of a member for failure to fulfill responsibility, or an increase of the number of members of the Executive Committee, may be filled by appointment by the Dean. A person appointed to fill such a vacancy shall meet all qualifications to hold office and shall serve for the unexpired term of the predecessor, or until a successor has been duly elected and installed.
13. STANDING COMMITTEES. The Standing Committees shall include: Liaison to Student Guild Group, Membership, Nomination, and Program. Whereas the Dean has the power to appoint all standing committee chairmen, each chairman has the power to appoint the members of his/her committee as each chairman deems necessary. The Dean will serve as an "ex-officio" member of all committees.
14. LIAISON TO STUDENT GUILD GROUP. Liaison will report and share activities of the Student Guild Group in order to foster the Mutual support of both groups.
15. MEMBERSHIP COMMITTEE. The Membership Committee shall be responsible for the recruiting of new members.
16. NOMINATING COMMITTEE. The Nominating Committee shall consist of three (3) persons, not more than one (1) of whom may be a member of the Executive Committee. The Nominating Committee shall nominate one (1) or more candidates for each office, and one for each at-large membership on the Executive Committee, whose term of office is about to expire. The slate prepared by the Nominating Committee shall be approved by the Executive Committee, recorded in the minutes, published in the newsletter, and announced to the general membership on a timely basis in order that

appropriate time and consideration may be given the candidates prior to election. Additional nominations may be made by petitions signed by at least five (5) members of the Chapter, in good standing, and submitted to the Secretary, so that they may receive the same consideration as those proposed by the Nominating Committee. See Paragraph 21 below.

17. **PROGRAM COMMITTEE.** The Program Committee, of which the Sub-Dean may be the Chairman, shall be responsible for all programming by the Chapter, including, but not limited to, special concerts, recitals, lectures, etc. The Program Committee shall have the following duties and responsibilities:
 - a. Select all artists, lectures, and performing groups for the following season, and research costs and availabilities.
 - b. Issue confirmations of program dates, and negotiate contracts for artist's fees, when necessary.
 - c. Arrange a suitable location for each program.
 - d. Make arrangements for any dinner or special meeting that may precede a program or general meeting.
 - e. Report preliminary plans to the Executive Committee on a timely basis - suggested date is not later than June, in order to facilitate final approval by the executive Committee in the month of July.
 - f. Assist the current Dean in any capacity deemed necessary, so that each program or event of the current year shall run smoothly.
18. **PROGRAMMING POLICY.** Any program sponsored by the Chapter must have the approval of the Executive Committee. The date and fee of such program must also be approved by the Executive Committee. Any organization wishing to co-sponsor a program with the Chapter should submit such a proposal to the Program Committee. The Dean and/or Sub-Dean must reach a clear understanding, with such an organization, that final approval for a co-sponsored program is made by the Executive Committee, and that confirmation of the event cannot be given until such approval is enacted. Most churches do not charge for hosting program; however, janitorial fees are generally expected and such charges must be considered by the Executive Committee when reviewing programs.
19. **GENERAL MEETINGS OF THE CHAPTER.** The general meetings of the Chapter shall be held as directed by the Executive Committee. One fourth (1/4) of the membership shall be necessary and sufficient to constitute a quorum for the transaction of any business.
20. **EXECUTIVE COMMITTEE MEETINGS.** The Executive Committee shall meet as deemed necessary by the Dean. Regular attendance by the Executive Committee members is expected at Executive Committee meetings.
21. **ELECTION AND INSTALLATION OF OFFICERS.** The annual election of officers shall take place via U.S. mail, or at the April general meeting of the Chapter. A majority of

votes cast in person, or by proxy, shall be sufficient for election. The officers who are elected at the April general meeting shall be installed at the May general meeting, and the term of office shall begin July 1st.

22. AMENDMENTS TO STANDING RULES. Following adoption by the Executive Committee, and approval of the Chapter, Regional Chairman, and National Councillor for Organizational Procedures, these OPERATING PROCEDURES AND STANDING RULES, and any provision thereof, may be amended at any time by action of the Executive Committee. A majority of votes cast shall be sufficient to amend any provision of, or add to, these OPERATING PROCEDURES AND STANDING RULES. Any amendment or addition thereto shall be included in this document, and added in numerical sequence in the order of enactment, complete with the date of such enactment.
23. DUES OF THE CHAPTER. Dues of each chapter are determined by National Rules governing their Collection.
24. NO RESTRICTIONS ON COMPETING FOR POSITIONS OR ENGAGEMENT.
 - a. Chapter may make no rules restricting a member from seeking, or appearing to seek, a position occupied by any other member, student, or colleague.
 - b. Chapter may make no rules restricting members seeking, or appearing to seek, a position of a member, a student, or a colleague, without official and public declaration and announcement of a vacancy.
 - c. Chapter may make no rules restricting members from accepting engagements to provide services as an organist or choral director, unless they obtain approval of an incumbent.
 - d. Chapter may make no rules restricting price competition by members, or encouraging members to restrict price competition.
 - e. Chapter may make no rules restricting members' compensation or fee arrangements or communications with third parties, or advising members what to communicate with each other or to third parties about compensation or fees, including compensation or fees for special services, such as weddings or funerals.
 - f. Chapter may make no rules adopting, publishing, or advising about compensation, fee lists, schedules, guidelines, or standard approaches to determining compensation or fees.
 - g. Chapter may not publish a model contract or model contract provisions for members to use when determining compensation for their services.
25. OPERATING RULES REGARDING FINANCES:
 - a. Recitals/Masterclasses paid for by chapter:
 - 1) The cost of the recitalist and the cost of the church, if any, will be ascertained and approved by the Executive Committee before any commitment is made. The cost will include details on whether transportation and hotel is included, or extra. The fee for a masterclass will also be

- determined, and approved, if a masterclass is desired in connection with the recital.
- 2) Once the commitment is made and the date set, the treasurer is authorized to pay any required deposit and later to pay the balance of whatever fees and costs are involved.
 - 3) If there is a reception, the treasurer is automatically authorized to reimburse the church, or any member, for the expense of refreshments for the reception. The reimbursement shall require either a detailed email, or other written communication, or the actual sales tapes from the source of the refreshments.
- b. Recitals/Masterclasses requested by churches or other organizations.
- 1) If a church, or other organization, asks the chapter to participate in the expenses of a visiting recitalist, the cost of the recitalist will be ascertained and approved by the Executive Committee before any commitment is made. The cost will include details on whether transportation and hotel is included, or extra. The fee for a masterclass will also be determined, and approved, if a masterclass is desired in connection with the recital. The portion that the chapter pays, usually expressed as either a flat fee or a percentage, shall be authorized as part of the approval process.
 - 2) Once the commitment is made and the date set, the treasurer is authorized to advance and pay any required deposit, if the church requests this, pending its own budgeting and fundraising, and to later pay the balance of whatever fees and costs are involved.
 - 3) If the church, or other organization, charges an admission or requests an offering, the proceeds shall be shared with the chapter on the same basis as the chapter's participation in the expense.
- c. Refreshments or food at meetings and professional activities.
- 1) Refreshments at meetings, or meals and refreshments at professional activities, are considered a chapter expense. Meals for other events will be approved by the Executive Committee, including whether registration charges cover the full cost or only a portion of the cost.
 - 2) The treasurer is automatically authorized to reimburse the church, or any member, for the expense of refreshments for meetings or for professional activities, such as the Smorga(n)sbord. The reimbursement shall require either a detailed email, or other written communication, or the actual sales tapes from the source of the refreshments.
- d. Presenters, professional speakers, miscellaneous expenses.
- 1) If a professional, whether a musician, speaker, or otherwise, is the sole or primary part of any meeting or other chapter-sponsored event, that professional shall be paid the appropriate fee for his/her time. The fee should be determined at the time the arrangements are made, and approved by the Executive Committee. Generally the fee will include the professional's transportation from his/her home to the site of the event and not be a separate item.

- 2) Chapter members and others who are asked to participate in a professional event shall not be paid for such participation, but they shall be reimbursed for mileage, if they travel over 30 miles one-way to offer their services. Mileage shall be determined by the North Carolina Department of Transportation highway map, and shall not exceed the IRS-approved mileage rate for the year of travel.

WHEREFORE, we the undersigned members of the Executive Committee of the Central North Carolina Chapter of the American Guild of Organists, do hereby adopt the above and foregoing OPERATING PROCEDURES, AND STANDING RULES as by-laws to govern the Central North Carolina Chapter of the American Guild of Organists, the first day and date mentioned above.

OFFICIALLY SIGNED COPY AVAILABLE IN DEAN'S RECORD BOOK

Mark Andersen _____
DEAN

David Danielson Eaton _____
SUB-DEAN

Elizabeth Goldstein-Epstein _____
SECRETARY

Lee Harris _____
TREASURER

1/24/2020 _____
DATE SIGNED